

Calaveras Unified School District  
P.O. Box 788, San Andreas, CA 95249

**BOARD OF TRUSTEES  
MEETING MINUTES OF  
December 14, 2022**

**TRUSTEES PRESENT:** Lorraine Angel Matt Brock  
Scott Crisp Bryan Porath  
Sherri Reusche

**TRUSTEES ABSENT:** None

**1. Call to Order**

President Reusche called the meeting to order at 5:00 p.m.

**2. Oath of Office**

New Board members Lorraine Angel, Matt Brock and Scott Crisp took the oath of office for their four-year term, expiring December 2026.

**3. Open Session**

**4. Roll Call**

Superintendent Campbell took roll call. Trustees Angel, Brock, Crisp, Porath and Reusche were present.

**5. Approval of the Agenda**

Approve the December 14, 2022 agenda.

**Motion to Approve: Angel Second: Crisp Vote: 5-0**

**6. Pledge of Allegiance**

**7. Superintendent's Comments**

Superintendent Campbell welcomed the new Board members, wished everyone happy holidays and stated our thoughts are with the McInturf family on their loss.

**8. Adoption, Resolution No. 2022/23-12, Accepting Canvass and Certified Statement of Results of the Governing Board Election Held in Calaveras County on November 8, 2022 and Consolidated with the General Election**

Section 15400 of the Elections Code requires the Governing Board to declare the results of each election under its jurisdiction. Resolution No. 2022/23-12 was presented for Board approval.

**Motion to Approve: Porath Second: Angel Vote: 5-0**

**9. Board Organization**

**a) Election of Board Officers**

Election of Board Officers of the governing Board in accordance with Board Bylaw BB9100.

Officer: **President**

Nominate: Reusche      by: Porath

Seconded by: Crisp

Yea: 5                  Nay: 0

Officer: **Clerk**

Nominate: Porath      by: Reusche

Seconded by: Brock

Yea: 5                  Nay: 0

**b) Appointment of Mark Campbell, Superintendent, as Executive Secretary of the Board of Education and Kimberly Hayes as Stenographer**

**Motion to Approve: Porath      Second by: Brock      Vote: 5-0**

**c) Appointment of Board Representatives**

- |  |          |                      |
|--|----------|----------------------|
| 1. CSEA Round Table:                       | 1. Brock | 2. Porath            |
| 2. CUEA Round Table:                       | 1. Brock | 2. Reusche (fill-in) |
| 3. CCOE Special Ed Administrative Council: | 1. Crisp | 2. Reusche (fill-in) |
| 4. Policy Review Committee:                | 1. Angel | 2. Porath            |
| 5. CTE Advisory Committee:                 | 1. Crisp | 2. Angel             |
| 6. CUSD Safety Committee:                  | 1. Brock | 2. Reusche           |

**d) Approval of the 2023 Board Meeting Calendar**

**Motion to Approve: Porath      Second by: Crisp      Vote: 5-0**

**e) Adoption of the 2023 Master Board Activities Calendar**

**Motion to Approve: Porath      Second by: Crisp      Vote: 5-0**

**10. Celebrations, Recognitions and Announcements - No items presented**

**11. Presentations**

**a) Developer Fee 2021-2022 Annual Report**

Per Government Code 6606 (b), school districts are required to prepare an annual report of developer fees collected. Chief Business Officer, Talibah Al-Rafiq presented the report to the Board.

**Presentations** - Continued

**b) First Interim Report**

Talibah Al-Rafiq gave a presentation of the CUSD First Interim Report and Multi-Year Projections.

**12. Correspondence** -No items presented

**13. Public Comments**

Mr. Miranda, parent, stated although transportation issues have improved, work still needs to be done as well as staff/Admin concerns and possible future litigation.

Marybeth Lee, parent/staff member, questioned how many Admin are to receive salary increases and stated more money is needed for Transportation.

Unknown Zoom Caller – Would like the district to look in to obtaining a grant writer.

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**BEGIN CONSENT AGENDA**

**14. Consent Agenda**

Items on the Consent Agenda are considered routine and are approved with a single motion without discussion.

**15. Action Items Removed from the Consent Agenda**

The Board, staff, or members of the community may ask that items be taken off the consent agenda in order to make comments or ask questions.



**Vote on Consent Agenda:**

**Motion to Approve: Porath    Second: Crisp    Vote: 5-0**

**a) Approval of Minutes**

**1. Minutes of November 22, 2022**

**b) Approval of Vendor Warrant Listings**

The Vendor Warrant Listings are presented for review. *(A copy of this listing is available at the District Office and linked to this agenda on our website at [www.calaverasusd.com](http://www.calaverasusd.com).)*

**c) Approval of Donations** - No items presented

**d) Report of Grant Awards** - No items presented

**e) Outside Contract Services** - No items presented

**Consent Agenda** - Continued

**f) Overnight Events**

**1. Calaveras High School Softball Team**

The Calaveras High School Softball Team will participate in the Pleasant Valley High School Softball Tournament in Chico, CA on March 9, 2023 through March 11, 2023.

Accommodations will be at the Best Western Heritage Inn in Chico and will be transported by CUSD vans. The trip will be funded through Calaveras Softball and chaperoned by Mike Koepp, Eric Baechler and Lindy Pettijohn.

**g) Resolution No. 2022/23-11 Continued Funding Application for Child Development Services, California State Preschool Program (CSPP)**

Continued Funding Application (CFA) with the California Department of Education; Early Learning Division which allows CUSD to provide state preschool services for the 2023-2024 school year. By signing this CFA, our agency indicates that it wishes to automatically renew its current CSPP contract for the next fiscal year and is willing to, and does accept, all of the terms and conditions of such contract, which will be provided to all CSPP contractors being renewed for funding no later than July 1, 2023.

**END CONSENT AGENDA**

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**16. Action on Items Removed from the Consent Agenda** - No items were removed

**17. Business**

**a) Approval of the Developer Fee Report**

Board approval was requested for the Developer Fee Report for July 1, 2021 through Jun 30, 2022.

**Motion to Approve: Angel      Second: Brock      Vote: 5-0**

**b) Approval of the First Interim Report, Criteria and Standards**

Board approval was requested for the First Interim Report with a qualified certification as presented. *(This First Interim Report is linked to this agenda and posted on our website at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us) )*

**Motion to Approve: Crisp      Second: Brock      Vote: 5-0**

**18. Personnel**

- a) **Certificated Report** - Kari Goldsmith welcomed the new Board members, reported positive take-away from first annual Friendsgiving was the attendance of staff from each school site and district office. Ms. Goldsmith also reported CUEA is focusing on new teacher support, continued struggle with unfilled teaching positions and substitute shortage and wished everyone happy and health new year.
- b) **Classified Report** - Melanie Hernandez, CSEA Secretary, stated she also enjoyed the "Friendsgiving" and would like to combine efforts next year. Ms. Hernandez reported CSEA held elections with the following results; VP-Melanie Hernandez, Treasurer-Noreen Puisis, Chief Job Stewart-Jeff Valentine, Negotiators-Melanie Hernandez, Jeff Valentine, Maritza Chavez, Jeanette Elle and Noreen Puisis. Many trainings are available for new positions and wished everyone happy holidays.
- c) **Student Report**
- d) **Routine Personnel Report**

**Motion to Approve: Porath      Second: Angel      Vote: 5-0**

- e) **All Personnel** - No items presented
- f) **Classified Personnel** - No items presented
- g) **Certificated Personnel**

**1. Catastrophic Leave**

Catastrophic illness or injury is defined as an illness or injury that is expected to incapacitate an employee or a member of the employee's family which incapacity requires the employee to take time off from work for an extended period of time to care for that family member, and taking extended time off work creates a financial hardship for the employee because he/she has exhausted all of his/her sick leave and other paid time off (Ed. Code 44043.5).

The purpose of the Catastrophic Leave Bank Program is to assist an employee who is suffering through a catastrophic illness through the use of paid leave days donated to the bank by CUSD CASTA employees.

The District requested Board approval for the use of catastrophic leave for Sharon Fischer and may direct staff to seek donations of sick leave on her behalf.

**Motion to Approve: Angel      Second: Crisp      Vote: 5-0**

**Personnel** - Continued

**h) Management/Confidential/Supervisory**

**1. AB1200 Fiscal Disclosure for Non-Represented Employees**

The AB1200 is the financial document required to demonstrate fiscal solvency prior to any salary increase. The AB1200 was presented for public comment in regard to Non-Represented Employees. It is recommended the Board approve the AB1200 as presented.

**Motion to Approve: Angel      Second: Crisp      Vote: 5-0**

**2. Management/Supervisory Salary Schedule**

Board approval was requested to approve the updated/restructured Management/Supervisory salary schedule.

**Motion to Approve: Brock      Second: Reusche      Vote: 0-5**

Trustee Angel motioned for the Management/Supervisory Salary Schedule be reviewed with discrepancies addressed and brought back to the January 17, 2023 Board meeting for reconsideration and vote.      **Second: Crisp      Vote: 5-0**

**3. Confidential Salary Schedule**

Board approval was requested to approve the updated Confidential salary schedule.

**This will be voted on at the January 17, 2023 Board meeting along with the Management/Supervisory Salary Schedule as a whole.**

**4. Approval of Management/Supervisory Job Descriptions**

It was recommended the Board approve the Management/Supervisory job descriptions. Job Descriptions include the updated duties and requirements to meet compliance.

Alternative Education Principal	School Psychologist
Assistant Principal	Supervisor of Maintenance
Director of Educational Services	Systems Network Specialist
Director of Personnel	Technology Coordinator
District Nurse	Transportation Manager
Principal	Transportation Supervisor

**Motion to Approve: Porath      Second: Crisp      Vote: 5-0**

**19. Curriculum and Instruction** - No items presented

**20. Educational Services** - No items presented

**21. Board Business** - No items presented

## 22. Board Updates

### a) COVID-19 Updates

The Board will receive information on COVID updates and impacts.

### b) School Safety and Security

The Board will receive information and discuss school site safety and security.

## 23. Policies and Regulations

The policies are linked to the agenda online at [www.calaverasusd.com](http://www.calaverasusd.com).

### Policy Update Overview

October 2022 Guidesheet

### Second Reading and Adoption

BP 6146.1 High School Graduation Requirements

BP 6178 Career Technical Education

### CUSD Updates - Second Reading and Adoption

BP 3311 Bids

AR 3311.4 Procurement of Technological Equipment

BP 3350 Travel Expense

AR 3440 Inventories

BP 5141.52 Suicide Prevention

BP 5145.9 Hate-Motivated Behavior

BB 9250 Renumeration, Reimbursement and Other Benefits

BB 9270 Conflict of Interest

BB 9323 Meeting Conduct

**Motion to Approve: Crisp Second: Brock Vote: 5-0**

## 24. Calendar of Events

Date	Event
12/12-15	SAE - Santa's Secret Shop
12/13	TMS Band Concert; 6:30 p.m. CPAC
12/14	CHS Band, Choir, Guitar Concert; 7:00 p.m. CPAC
12/16	VSE - December Awards Assembly; 8:00 a.m.
12/16	JLE - Spirit Day - Ugly Sweater
12/19-1/6	Winter Break

### Calaveras Performing Art Center (CPAC) Calendar

- CPAC Current Events Calendar

**25. Future Agenda Items** - No items presented

**26. Board Member Comments**

**Lorraine Angel**

Trustee Angel thanked everyone for attending the meeting and promised to do want best for students and staff and will honor our district's mission statement and goals. Ms. Angel stated she is here to listen and can be contacted by email and wished a great winter break.

**Matt Brock**

Trustee Brock stated he is happy to be on the Board and serve with the other members.

**Scott Crisp**

Trustee Crisp stated he is here to help students, staff or parents as needed.

**Bryan Porath**

Trustee Porath wished everyone a great holiday.

**Sherri Reusche**

Trustee Reusche wished everyone a great holiday and self-care.

**27. Next Meeting/Adjournment**

The next regular session meeting of the CUSD Board is scheduled for Tuesday, January 17, 2023. This meeting will be held at the District Office Administrative Offices, Board Room. There will be a Closed Session beginning at 5:00 p.m. Open Session will begin at 6:00 p.m.

**28. Announcement of Closed Session Items**

a) **Public Employee Performance Evaluation: Superintendent (Gov. Code 54947.5)**

**29. Public Comments** - There were no public comments.

**30. Closed Session**

**President Reusche adjourned the meeting at 6:53 p.m.**

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Mark Campbell, Superintendent  
By Kimberly Hayes